

# LISA S. GRIFFITH, CPO®



Speaker, Organizing & Productivity Consultant

Speaker, Certified Professional Organizer®, and Productivity Consultant, Lisa Griffith is available to enlighten and inspire your organization today. If you are looking for a content-filled and motivational presentation for your group, check out the programs listed below, or contact Lisa to ask about a customized presentation.

*"Working with Lisa was such a delight! She was a guest speaker at the 9<sup>th</sup> annual South County Hospital Women's Wellness Day, a day of inspiration, fun and learning for more than 200 women. Lisa presented one of our breakout sessions, drawing in nearly half the women in attendance to her presentation. Not many people have a gift for orating, but Lisa is one of them, her speaking skills are exceptional, engaging the audience and presenting in a manner that allowed each guest to take away useful information. Feedback from our audience indicated that they want her back at next year's event and so do we!"*

Jamie DelVecchio  
Marketing and Communications  
South County Hospital, Wakefield, RI

You will leave her presentation armed with practical advice and tools that will increase your productivity and enable you to get organized with confidence and clarity.

## Most Requested Presentations:

Get Your Space & Time in ORDER™

Take the "Crazy" Out of "Busy": Time Management for Today's Professionals

The Optimized Office: From Piles to Productivity

Conquering Paper Clutter at Home and Work

Take Back the Office Day

Managing E-Mail: Staying on Top of Your Inbox

Life & Legacy Documents: Know What to Keep & How to Keep it

...Or customize to your group

## Partial Client List

Brown University  
Bryant University  
Bryant University Women's Summit  
Lifespan, RI  
Fidelity Women's Leadership Group

South County Hospital, RI  
Connecticut Business  
Women's Forum  
PACE of RI

Visit Lisa's website and sign up for a free subscription to her monthly newsletter, "Organized & Productive."



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